



Road Ranger Safety Meeting 01/10/2023

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

January 10th, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations <ul style="list-style-type: none">A. MOT General DiscussionB. SafetyC. Procedural ErrorsD. Road Ranger Operations Interaction<ul style="list-style-type: none">a. Communicationb. Dispatchc. Event InformationE. Phone / Tablet IssuesF. Safe Tows | Dee Dee Crews |
| 3. AVL <ul style="list-style-type: none">A. Breaks/ Shift ChangesB. Inspections | Shelby Mullins/Dee Dee Crews |
| 4. RTMC SUPERVISOR CONCERNS <ul style="list-style-type: none">A. Radio Issues | Amanda Nichols |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **Light Bar**
- **Drug Testing**
- **SPARR Login**

- Chris welcomed everyone to the meeting
- Chris began the meeting by introducing new employees and asked if it was anyone's birthday
- Chris reminded the road rangers of the things you should do before leaving the yard for shift
 - Clean trucks
 - Check that all fluids, blinkers, and horns are operational
 - Check that all needed tools and supplies are on the truck
 - Check uniforms
- Chris discussed with road rangers the things to do while driving
 - Drive in the right lane, 5 mph below posted speed limit
 - Look 3 times when changing lanes
 - Keep distance from the vehicle in front of you
 - Get up to speed before merging into traffic
 - If you pass an event, go to next exit to turn around and come back, do not use official turn arounds
 - Do not use your phone while driving, pull off the roadway if needed
- Chris went over general safety with road rangers
 - Chain of command on any event is the first on scene responder
 - All stops must have sign board up and call into dispatch
 - Stay in communication with dispatch
 - Get the vehicle information on all events
 - Deploy all 15 cones on every event
- Chris discussed F.S. 316.003, statute regarding use of emergency vehicles
- Chris went over driving awareness
- Showed pictures of road ranger crashes
- Chris went over procedural errors for the month
 - Stay in communication and always check in to see if the radio is operational if you do not hear radio traffic for an extended period of time

- Chris discussed the road ranger Break time and Shift change times
 - Limit breaks to 15 minutes
 - Do not take breaks during peak hours
 - Do not call off shift before shift is over
- Chris read an appreciation email for a road ranger
- Chris discussed MOT
 - All 15 cones get placed out
 - Always be aware of surroundings
 - Never put your back to traffic
 - Put a barrier between yourself and oncoming traffic
- Chris showed MOT pictures
- Chris advised when giving fuel, be sure to make sure the tank is actually empty and get approval from TMC
- Chris advised 24/7 routes do not get OT codes
- Chris reminded the road rangers to turn all safe tow codes into the office
- Chris reminded the road rangers of radio etiquette
 - Be short on the radio
 - Only give factual information
- Chris advised road rangers to not accept any form of tip from motorists
 - This is a fireable offense
- Chris reminded the road rangers, cell phones are for communication with TMC and other road rangers only
 - Motorists can use phones if needed
- Chris discussed who to go to with any issues/HR problems
- Chris asked if there are any issues with vendors
- Chris concluded meeting



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Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jerry Andon	FEAR	Phillips	Driver	904-333-9129	
A.S. Weakley	FCRR	Phillips	Driver	904-450-9397	
Anthony Pickett	FCRR	Phillips	Driver	904-614-3057	
Richard Allen	FCRR	Phillips	Driver		
Jerry Lira	FCRR	Phillips	Driver	(904) 574-0058	
James Flores	FCRR	Phillips	Driver		
Matt Barnard	FCRR	Phillips	Driver		
Thomas Hudson	FCRR	Phillips	Driver		
Drinus Hardy	FCRR	Phillips	Driver	(904) 713-1905	
Alvin Henry	FCRR	Phillips	Operator		
Michael Bauer	FCRR	Phillips	Driver		
LHaines	FCRR				
DThomas	FCRR	Boate			
Luis Otero	FCRR	Phillips	Driver	913-3227100	
STEPHEN SHAWNS	FCRR	Phillips	Driver	904-401-0803	
Samuel Pucci	FCRR	Phillips	Driver	904-614-4166	
Amanda Nichol	Metric		Supervisor		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jackie Hall	FCRR		HR		
Scott Williams	FCRR		Supervisor		
MEWARI ^{SLASH}	FCRR		ROAD MANGER		
Chris Murrine	FCRR	Phillips	RR		
Kyle Swartz	FCRR	Boate Blvd	R.R.		
Lorenzo Otero	FCRR	Boate Blvd	RR		
Tiffany Smith	FCRR	Boate Blvd	RR		
Cameron Gilson	FCRR	Phillips	RR		
MIR JARA	FCRR	Boate Blvd	RR		
Josh Anderson	FCRR	Boate Blvd	RR		
LAKEND GILSON	FCRR	Boate Blvd	SUP		
Jessica Peace	FCRR	Boate Blvd	RR		
John Atkins	FCRR	Boate Blvd	SUP		
Kenny Peterson	FCRR	Phillips Hwy	RR		
Christopher Pees	FCRR	Boate	RR		
Anthony Atkins	FCRR	Phillips Hwy	Road Ranger		
Tina Dickerson	FCRR	Phillips	Sup		
Shelby Mullins	Metric				